



ASSOCIATED AND CATHOLIC COLLEGES OF WA

South Eastern Associated Schools

Operations Manual 2026 v3



Carey
Baptist
College
Forrestdale



HILLSIDE
CHRISTIAN COLLEGE

REHOBOTH



SOLI DEO GLORIA



SOUTHERN HILLS
Christian College



PROVIDENCE
CHRISTIAN COLLEGE



Salvado
Catholic College



ST JOHN BOSCO
COLLEGE

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AIM

As a sub-association of the Associated & Catholic Colleges, the aim of the South Eastern Associated Schools is to provide interschool sport competitions that promote participation, sportsmanship, leadership and socialisation, and give students the opportunity to represent their schools.

INVOLVEMENT

ACC policy is that students competing in ACC sport must be under 19 years of age. Student participation is limited to secondary school students and the minimum level for participation is enrolment in Year 7.

Participating Schools

School	Address	Telephone
Carey Baptist College Forrestdale	540 Nicholson Road, Forrestdale, WA 6112	6166 2222
Dale Christian College	150 Forrest Road, Armadale, WA 6112	9497 1444
Hillside Christian College	336 Hawtin Road, Forrestfield, WA 6058	9453 2644
Providence Christian College	19 Furley Road, Southern River, WA 6110	9455 1607
Rehoboth Christian College	94 Kenwick Road, Kenwick, WA 6107	9459 7700
Salvado Catholic College	115 Abernethy Road, Byford, WA 6122	9526 4500
Southern Hills Christian College	86 Admiral Road, Bedforddale, WA 6112	9497 2028
St John Bosco College	170 Monticello Parkway, Piara Waters, WA 6112	9234 9600

Sport Staff Chief Contacts

School	Role	Contact	Email	Mobile
Carey		Daniel Ogle	daniel.ogle@carey.wa.edu.au	0401 931 710
Dale		Cherie Koh	kohc@dalecc.wa.edu.au	0408 357 770
Hillside		Bradley McLeod	bradley.mcleod@hillside.wa.edu.au	0448 487 960
Providence		Gary Tjong	gtjong@providence.wa.edu.au	0430 054 175
Rehoboth		Asher Cowie	asher.cowie@rehoboth.wa.edu.au	0435 511 210
Southern Hills		Chris Yap	chris.yap@southernhills.wa.edu.au	0403 158 580
Salvado	Sports Coordinator	Brodie Fiegert	brodie.fiegert1@cewa.edu.au	0413 206 189
St John Bosco	Head of Sport	Emilie Gawley	emilie.gawley @cewa.edu.au	0423 042 395

ACC Contacts

Primary contact for SEAS
Sport Operations Manager Rebecca Abé rebecca.abe@cewa.edu.au 9278 0220 0408 905 770

Secondary ACC contacts	
Director of Sport Tom Bottrell tom.bottrell@cewa.edu.au 9278 0216 0416 127 839	Acting Executive Officer Trent Sharpe trent.sharpe@cewa.edu.au 9278 0219 0408 958 415

GENERAL CONDITIONS OF PARTICIPATION

Host School

The role of Host School is rotated across the years as follows.

2019	Rehoboth	2025	Providence	2031	Carey F
2020	Providence	2026	Southern Hills	2032	Rehoboth
2021	Southern Hills	2027	St John Bosco	2033	Providence
2022	Dale	2028	Salvado	2034	Southern Hills
2023	Carey F	2029	Hillside	2035	St John Bosco
2024	Rehoboth	2030	Dale	2036	Salvado

The Host School is responsible for chairing meetings.

Meetings

Meetings are to be held at regular intervals and will be convened at the following levels:

- **Sport Coordinators** meetings, once per term, [either directly before SMC meetings at Newman Siena Centre, or more locally at the host school](#):
 - Term 1: Prior to SMC on Thursday 26 February.
 - Term 2: Prior to SMC on Friday 1 May.
 - Term 3: **TBC (SMC is Monday 17 August)**
 - Term 4: **TBC (SMC is Friday 27 November, ACC Awards Function Day)**

If required, additional Sport Coordinators meetings might be held.
- **Principals and Sport Coordinators combined**, at the host school: **Friday 22 May**
 Note: Principals & Sports Co combined meeting occurs on a 'needs only' basis. **Sport Coordinators will meet separately on this date, before/after (or in place of) the combined meeting.**
- The Principal of the Host School will chair combined meetings, whilst the Sport Coordinator is to act as Secretary and is responsible for issuing the pre meeting agenda, taking meeting minutes and issuing the minutes post meeting.
- The Sports Coordinator of the Host School chairs the Sport Coordinator meetings and is responsible for issuing the pre meeting agenda, taking meeting minutes and issuing the minutes post meeting.
- Agendas are to be issued one week prior to meetings, and minutes derived from all meetings are to be circulated within one week of the meeting. A SEAS meeting proforma can be used. All minutes circulated must be professional and include appropriate detail of the meeting and any actions deemed necessary.
- **Schools must have representation at all levels of meeting.** Should a Sport Coordinator not be able to make the meeting, another qualified or experienced PE staff member should attend in their place and relay required information to the Sport Coordinator post meeting.

ACC Service and Fee Guidelines

ACC SPORT WA adheres to the following principles for sub-association sport.

1. The ACC complete and maintain key administrative tasks. These services are historically aligned with the existing team nomination fees that schools pay for sub-association sport, including:
 - a) Operations Manual updates
 - b) Team nominations
 - c) Fixture set up
 - d) Online results management
 - e) Tally of Placings
 - f) Payment of invoices and on charge of shared costs

Note: Once fixtures have been set and published based upon the team nominations, the ACC office is unable to guarantee that late changes occurring within the Term of the relevant fixtures, can be accommodated.

2. The ACC is not responsible for central venue, referee/umpire or first aid bookings. These tasks will be managed by the rostered convenor school and potentially shared with other Heads of Sport within the relevant sub-association.
3. Sub-association team nomination fees are invoiced at the end of each term for relevant competitions. This includes all round robin weekly competitions and one day carnivals. Team nomination due dates for weekly round robin competitions or one day carnivals will be set by ACC staff members who facilitate each group.
4. Team withdrawal “cut off” dates are implemented to allow for fixture modifications, results service, and venue and umpire booking adjustments. The cut off dates are scheduled 2 weeks (10 working days) prior to the competition start date. Schools will be invoiced the team nomination fee for withdrawn teams inside this period.
5. Provided the following requirements are adhered to, invoices from central venues, first aid and referee/umpire bookings can be sent to the ACC for payment and the on charging to schools with their share of the cost.
 - a) Schools need to ensure the invoices are made out to the Associated & Catholic Colleges of WA. The ACC cannot pay invoices that are made out to a school or to an independent party.
 - b) Schools must check that invoices are accurate before forwarding them to the ACC.
6. Sub-association convenor schools will manage the following responsibilities:
 - a) With the assistance of the sub-association member schools, schedule competition dates ahead of the calendar year.
 - b) Coordinate the central venue, first aid and referee/umpire bookings, as per relevant rosters in sub-association Operations Manuals if applicable.

Commitment of Teams

Unless otherwise negotiated with the group, the *commitment* for each SEAS school is one team for each of the competitions they have nominated to compete in. **Team nominations will be required by the end of the previous school year** so that calendars can be set and relevant bookings made well ahead of time.

Withdrawal Cut-off: Any school unable to fulfil a team within a sport/grade they have nominated to compete in, must notify the SEAS Sport Coordinator group and ACC contact via email no later than the Friday of Week 1 of the relevant competition’s term.

Schools need to ensure that all teams are adequately filled with correct playing numbers prior to the competition day. All precautionary measures should be taken to prevent a team withdrawal. E.g. using younger students or minimum playing numbers.

The team nomination fee for SEAS in 2026 is \$100 per team which includes a results management service fee of \$17.80.

Sports and Divisions

SEAS is providing 15 competitions in 2026.

Year 7-9	Boys	Basketball, Soccer & Volleyball
	Girls	Basketball, Soccer, Volleyball & Netball
Year 9/10	Mixed Touch	
Year 10-12	Boys	Basketball, Soccer & Volleyball
	Girls	Basketball, Soccer, Volleyball & Netball

	7-9	9/10	10-12
Basketball	B G		B G
Netball	G		G
Soccer	B G		B G
Touch		M	
Volleyball	B G		B G

Note: **Mixed teams (M)** have a set number/ratio of boys and girls on court/field.

The future potential to add competitions in other sports, e.g. pickleball, ultimate frisbee, indoor beach volleyball, etc., will be discussed at SEAS planning meetings in the year ahead of their actuation.

Dates Of Play, Venues and Host Schools

SEAS One Day Carnival competitions run in all four school terms and are outlined in the table following. The dates of these for each year are agreed upon by the SEAS Sport Coordinators at their final meeting of the year prior. There are **15** competitions across **8** dates of play in 2026.

	Year Group & Gender		Sport	Term & Week	Day & Date	Venue	Host School
1	7-9	Boys	Basketball	T1 W6	Tues 10 March	Willetton Stadium	Providence
2	7-9	Girls	Basketball				
3	10-12	Boys	Basketball	T1 W9	Mon 1 April	Willetton Stadium	Providence
4	10-12	Girls	Basketball				
5	10-12	Boys	Soccer	T2 W2	Thurs 30 April	Hartfield Park	Salvado
6	10-12	Girls	Soccer				
7	7-9	Boys	Soccer	T2 W9	Thurs 18 June	Hartfield Park	Salvado
8	7-9	Girls	Soccer				
8	7-9	Girls	Netball	T3 W3	Fri 7 August	Cockburn ARC	St John Bosco
10	10-12	Girls	Netball				
11	10-12	Boys	Volleyball	T3 W6	Thurs 27 August	Cockburn ARC	Carey
12	10-12	Girls	Volleyball				
13	7-9	Boys	Volleyball	T3 W10	Thurs 24 September	Cockburn ARC	Carey
14	7-9	Girls	Volleyball				
15	9/10	Mixed	Touch*	T4 W3	Wed 28 October	Southerlands	Rehoboth

*** In 2026 each school's best **10** ladder results in the SEAS Tally of Placings will be used to determine overall school placings.***

*Touch Rugby is a participation only event; it does not count towards the Tally of Placings.

*Where a schools enter more than 1 team in a competition, the second team will only be included if the total number of team nominations and venue capacity allows for it. Should only some schools in a competition have a second team, that team will not be included in the placings.

Schools agree to their team nominations in November of the year prior. Any changes to team nominations must be communicated to the SEAS Sport Coordinator group and ACC contact via email no later than the Friday of Week 1 of the relevant competition's term.

ODC Host Schools

Host schools are agreed upon each year for the following year of competition. **Each SEAS school should expect to be the Host School of at least 1 carnival per year.**

Agreed Host Schools for 2026

Term	Sport	Competitions	2026
1	Basketball	7-9 boys & 7-9 girls	Providence
1	Basketball	10-12 boys & 10-12 girls	Providence
2	Soccer	10-12 boys & 10-12 girls	Salvado
2	Soccer	7-9 boys & 7-9 girls	Salvado
3	Netball	7-9 girls & 10-12 girls	St John Bosco
3	Volleyball	10-12 boys & 10-12 girls	Carey
3	Volleyball	7-9 boys & 7-9 girls	Carey
4	Touch	9/10 mixed	Rehoboth

ODC Host School Duties

Prior to the carnival (approximately 3-6 months in advance):

- book a suitable venue (with an adequate number of courts/fields for the number of teams competing)
- book referees/umpires for the carnival if required
- book First Aid (e.g. St John's or Perth Medical Volunteers) if required. See notes on First Aid requirements.
- Soccer: ensure Soccer field lines are marked. If they are not, consider a WA company like *Mark My Turf* to remark field lines in readiness for the carnival.

On the day of the carnival:

- Provide a Carnival Manager (CM). CM is to arrive first with time to set-up and to ensure everything is in place.
 - Soccer – set up corner flags/goal nets where applicable.
 - Netball - ensure courts are ready with padding on the goal posts. Sort central timing.
 - Basketball - ensure courts are ready with padding on the goal posts. Sort central timing.
 - Volleyball - ensure courts are ready with nets at the appropriate height.
 - Touch - ensure adequate fields are set up as per the conditions in Appendix 2.
 - Arrange/bring a small fold-up table and chair and set up a spot where the Carnival Manager will be based (e.g. veranda or small marquee).
 - Ensure toilets are open and accessible.
 - Consider location where First Aid will set up at the venue.
 - Consider bringing some spare whistles for umpires.
 - Consider bringing some extra *non-playing* senior students to act as Scorers on each court/field, or as spare Sideline Referees for Soccer. These students should wear a high-visibility vest (over school uniform) and be acknowledged as officials on the day.
 - CM must bring an airhorn or siren or bell that can be used to control the central timing for the day, across all fields/courts. The CM controls the timing.
- CM conducts a professional morning briefing. Crucial briefing attendees are Coaches, Referees/Umpires, Scorers and Team Captains.

Items to be communicated:

- venue layout, toilet location, court/field allocation, where first aid will be set up,
- scoresheets need to come to the CM at the end of each round in a central location,
- end of day procedure and place for acknowledgements (e.g. court/field 1). Teams should gather quickly for the relevant acknowledgements so that return on buses is not delayed.

- Playing the game in the right spirit and ensuring all players and teams have an enjoyable carnival experience. No tolerance for poor behaviour; coaches should substitute any players from the field or court before any tensions escalate (be proactive).
- For Basketball, Netball and Soccer, outline the extra time rules; there are to be no draws.
- Control central timing.
- Following each round - CM will enter results into the [Clipboard](#) online results management system. If there are any issues with results entry, contact the ACC office for assistance.
- At the conclusion of the final round CM conducts short acknowledgements and presentations with all players, coaches and officials in a central location. Ensure a professional and pleasant finish to the day.
 - Acknowledge and congratulate all teams, players and staff
 - Thank the referees/umpires and first aid service at the carnival
 - Congratulate the winning team/s and present relevant premiership shields/pennants. If appropriate, ask winning school captain to come forward and say some words of thanks. (Note: the winners of the Junior Basketball progress to the ACC Championship play-offs).

CM and Host School – clean venue and ensure you leave the venue in good condition – i.e. bring spare rubbish bags and make sure no rubbish is left lying around courts/fields and check ablutions to ensure they are relatively clean.

Team Sizes

The team sizes for SEAS sport competitions are outlined in the following table.

Sport	Team Size On (preferred)	Minimum Team Size	Maximum Team Size
Basketball	5 on court	4	10
Netball	7 on court	5	12
Soccer	11 on field	10	16
Touch	6 on field	6	10
Volleyball	6 on court	5	10

Umpires/Referees

The umpire/referee requirements per match are outlined in the following table.

Sport	Competition	Host School to Arrange	All School to supply
Basketball	yr 7-9 and yr 10-12 Girls	2 qualified external referees	
	yr 10-12 Boys	2 qualified external referees	n.a.
Netball	yr 7-9	2 qualified external referees	
	yr 10-12	2 qualified external referees	n.a.
Soccer	all	1 qualified central referee	1 sideline referee
Touch	all	1 qualified touch referee	n.a.
Volleyball	all	n.a.	1 umpire (can be the coach; first named team on fixture to umpire)

Note:

- Where Host Schools arrange qualified external officials, the cost will be split between the teams.
- Where all schools are to supply an umpire/referee, this should be a competent adult or senior student.
- Cricket and Volleyball umpires are also to keep score.
- Accredited umpires/referees should be used for all Senior sport fixtures.
- Individual schools must be aware of their 'Duty of Care' obligations if providing non-accredited officials.
- All umpires are to wear appropriate official attire, so they are easily identified during games.
- In the scenario where an umpire/referee is not available or is absent for a match, both coaches are to step in and umpire/referee the game. Alternatively, a suitable senior player from both teams can stand in to enable the match to go ahead.

Schools might wish to source umpires/referees from:

SSO – Sport Staff One (Multiple Sport Referees & Umpires)
 Director Billy Mitchell 0400 477 251
 sport@ssoaustralia.com / b.mitchell@ssoaustralia.com
 Website: www.ssoaustralia.com

Reffing Hoops WA (Basketball Referees)
 Manager Simon Petersen 0403 376 645
 enquiries@reffinghoops.com.au
 Website: www.reffinghoops.com.au

Staffing

- Suitable teaching staff are to be assigned to and accompany each team, in a coach or manager role, by the Principal in consultation with the Sports Coordinator.
- Where possible schools should always attempt to place **suitable staff with knowledge of the relevant sport** to the coach or manager roles.
- If necessary, non-staff adults (e.g. parents or past students) may be authorised by the Principal to coach teams, provided that, in the estimate of the Principal and Sports Coordinator, such individuals are suitably qualified to do so. In line with each school's 'Duty of Care', the presence of staff with each team must always be ensured.
- The duties of scorer, timer, linesperson, and boundary umpires are to be carried out by competent officials or suitable persons nominated by the coach/manager, e.g. senior students, parents, etc.
- **Both** competing teams must supply a Scorer for Netball and Basketball and these scorers must sit together. Cricket and Volleyball scores are kept by the coaches whilst umpiring.
- Each school is to engage all necessary staff and meet its own costs in this regard.
- Staff authority: Staff from both schools engaged in a fixture have the authority to address and/or discipline students from both schools. Where possible, staff should consult with and seek permission from each other before disciplining students from an opposing school.

First Aid

- For Basketball, Netball and Soccer carnivals, all venues are required to have a First Aid service available. This may be through St John's First Aid, Perth Medical Volunteers or Sport Staff One (SSO). These first aid costs are then shared amongst the competing teams/schools.
- For Junior Volleyball and Touch carnivals, SEAS schools have determined that, provided attending school staff have First Aid certifications, external First Aid services are not necessary.
- **Each school** is responsible for the provision of minor first aid to their own students and **each team** should have their own first aid kit for this purpose.
- **Each school** at a venue should have access to a mobile phone for emergency purposes.
- **Each school** should have a list of student emergency contact details on hand at all venues.
- Carnival Managers should advise all teams of the locations of: first aid service (if provided), ice/cold packs (if provided), drinking water and toilets.
- All schools should have on hand the mobile phone contact details of all SEAS Sports Coordinators

Venues

It is the responsibility of the school providing the venue to ensure that all grounds/courts are clearly/correctly marked. Grounds/courts should be adequately maintained as to provide a safe playing area. Planned venue information is available in the appendices of this document, within the fixtures on the ACC web site, within *Clipboard*, and on the ACC web site at: <http://www.accsport.asn.au/interschool-sport/seas/venues>.

It is expected that all schools arrive at venues in time for the Carnival Manager's briefing. The Host School Carnival Manager should brief all schools and officials on the location of drinking water, toilets/change rooms and first aid facilities (if available), and on the court/field layout and emergency protocols.

Fixtures

Fixtures for the year are available on the ACC web site at: <http://www.accsport.asn.au/interschool-sport/SEAS/fixtures> and will also be displayed in *Clipboard* (<https://fixtures.clipboard.app/>).

Generally, the first mentioned team will be responsible for completing scoresheets. Fixtures will aim to rotate bye round positions and whether teams are named first or second (home v away).

Start Times & Durations of Play

- One Day Carnival round times will generally be between 9:00 am and 3:00 pm.
- All games must have at least $\frac{3}{4}$ of the playing time played to constitute a match. Quarter and half-time breaks are not counted within the playing time.
- Specific playing times for individual sports will be outlined on the relevant fixtures.
- One Day Carnival games are centrally timed. All teams are to be ready for all scheduled start times.
- Schools must ensure their travel arrangements accommodate pre-carnival briefing and warm-up times.

Dress

For all sports players will wear standard school sports uniforms as per those listed in Appendix 8.

For Netball and Basketball where position letters or numbers must be worn, these can either be bibs, numbered basketball singlets or position patch netball tops. Should there be a clash with the school colours for any sport, an extra set of bibs should be brought to the game. Non marking shoes are to be used for all netball and basketball games.

It is not acceptable to wear tracksuits during games; the only regular exception to this being Soccer Goalkeepers, who may wear tracksuits or part thereof. In extreme adverse climatic conditions, provided the coaches have convened and agreed, tracksuit tops may be worn, but NOT tracksuit bottoms.

Hats should be encouraged in outdoor summer sports.

Protective Equipment

It is essential that all required protective equipment is always worn and that the equipment is maintained at optimal levels. Students are to be advised of the requirement to use appropriate protective equipment during all games as follows.

Basketball & Netball	Mouth guards are strongly recommended; schools must take full responsibility for any accidents due to players not wearing mouthguards.
Soccer	Shin pads are compulsory. Mouth guards are strongly recommended; schools must take full responsibility for any accidents due to players not wearing mouthguards.

Substitutions

To encourage maximum participation, there are no limits on the number of substitutions allowed during a game. Players may rotate on/off the court/field; however, all substitutions must be directed through the referee/umpire. Minimum playing numbers and maximum squad sizes should be followed.

Send Off Rule

If a student is sent from the field of play, he/she is *not* permitted to return to the field of play for that game. However, that player may be replaced immediately by one of the reserve players. The umpire/referee should indicate the reason for the send-off to the team coach and the player concerned when it is convenient. If the incident is of a serious nature (i.e. violence, vilification, unruly behaviour), a written report is to be made by the umpire and coach and copies sent to the Sport Coordinators of each school. The Sport Coordinators should then take appropriate action.

Refer to the appendices for further *Instructions to Umpires/Referees*.

Scoresheets

For Basketball, Netball, Soccer and Touch, scorers from both teams must sit together and compile/compare scores throughout the game. The first named team on the fixture is responsible for completing the scoresheet. Soccer umpires are to coordinate and ensure that they concur on scores at breaks and full time.

Scoresheets are to be signed by the umpire/s and coaches of each team at the conclusion of the fixture. It is assumed that scoring discrepancies are settled immediately at the conclusion of the fixture should they occur, and that results submitted to the Carnival Manager are final.

Scoresheets are available on the web site at <https://accsport.asn.au/category/information/scoresheets>.

NB: Results reported are considered final - scoring discrepancies must be settled by both team's coaches/managers and captains before scoresheets are signed.

Reporting of Results

Scoresheets are available on the web site at <https://accsport.asn.au/category/information/scoresheets>.

Staff from all teams are to submit scoresheets, signed by both coaches, to the Carnival Manager who is responsible for results entry. The ACC office may request copies of results from teams to verify scores in the event of a dispute or query. Carnival Managers are required to keep all scorecard records for the duration of the relevant year.

Results of all fixtures are reported using the [Clipboard](#) on-line results system through the ACC web site, or directly at <https://fixtures.clipboard.app/>. **The Carnival Manager is to enter all results in [Clipboard](#)**, preferably immediately after each fixture, but at least within 24 hours of the fixture.

In the event of a problem with scores, the ACC may ask for a copy of the results so that they can be re-entered.

Once all results are entered all schools should check that results are displaying correctly and the ladder is accurate **within 48 hours** of the final competition fixture. If there are any errors, they should be corrected within a week.

If for any unforeseen circumstance the results cannot be entered online, then the results can be emailed to the ACC office.

Note:

- Coaches and staff from both teams are to agree on any forfeits *before the start of play*. This information is to be clearly indicated on the scorecard.
- Both teams' coaches/managers and captains must settle scoring discrepancies immediately after the game before the completed scoresheets are signed and submitted to the Carnival Manager. Results are considered final once signed scoresheets have been submitted.

Mercy Rule

SEAS schools have agreed that a 'mercy rule' is to be applied to sports as necessary. The purpose of the Mercy Rule is to ensure that the enjoyment and participation of all players remains paramount.

Once a particular maximum score margin has been reached, the coaches are to implement the Mercy Rule. Coaches should communicate and cease the scoring at this stage of the game. I.e. **The score at the time of implementing the Mercy Rule is recorded as the match result.**

The following score margins are the maximum allowed.

Cricket	N/A
Badminton	N/A
Basketball	30 points difference
Netball	20 goals difference
Soccer	8 goals difference
Touch	8 tries difference
Volleyball	N/A

Once the Mercy Rule is enacted, the game continues until full-time with coaches/officials in charge determining the best course of action to encourage all students to have a positive playing experience.

Coaches will subtly make appropriate changes to facilitate a more equally matched game. Such changes to the game are to be made discretely, so that players are not overly aware of them, and no team or player feels belittled. Possible examples of Mercy Rule implementation measures include:

- giving the strongest players more bench time
- rotating player positions so that stronger players have less influence on the game
- reducing playing numbers on the field to match the opposition if they are short of players
- loaning the opposition some players

Ladder Points

Win	4 points
Loss	1 point
Draw	2 points
Forfeit	Win: 4 points Loss: 0 points

Teams with equal points on competition ladders will be separated in the following manner:

Basketball	Point Differential (points <i>for</i> minus points <i>against</i>)
Netball	Goal Differential (goals <i>for</i> minus goals <i>against</i>)
Soccer	Goal Differential (goals <i>for</i> minus goals <i>against</i>)
Touch Football	Try Differential (tries <i>for</i> minus tries <i>against</i>)
Volleyball	Point Differential (points <i>for</i> minus points <i>against</i>)

If differential is equal, the next determining factor will be the head-to-head result between the tied teams, followed by the total points for.

In the case of incomplete or extended Round Robin fixtures, a match ratio may be used to determine the final ladder.

Forfeits

- If it is not possible to complete ¾ of the match playing time due to a late start, then the offending team will forfeit the match.
- Forfeits: In the case of a match forfeit due to a late start, a ‘social/friendly’ game will still be played but the result of the “social/friendly” game will be invalid, and the game will be scored as a forfeit in the competition results system. In the event of a game being forfeited, the forfeit must be ‘declared’ before the start of the ‘friendly/social’ match. The forfeit is to be declared in the first instance by the coach of the offending team; if not then by the umpire/referee; if not then by the non-offending coach or the Carnival Manager. If the forfeit is not ‘declared’ before the match, the result will stand.
- Schools must ensure that they educate staff, students & outside coaches of the forfeit rules and procedures above, to ensure they are implemented in the right spirit.

- To assist with the separation of teams with equal points on competition ladders, the team winning a forfeit, will be awarded a predetermined score for the particular sport. The team losing will have that predetermined score count against them. (See table below).
- Forfeit information is to be clearly indicated on the scorecard.
- Forfeit Scores are automatically calculated by the results system (Do Not Enter them.)

	For	Against
Basketball	30	0
Netball	20	0
Soccer	8	0
Touch Football	8	0
Volleyball	20	0

Final Team Placings

For competitions containing 7 or less teams, no finals will be played; the ladder placings will be determined once all teams have played all other teams.

Where a competition contains more than 7 teams, the structure might have two pools of fixtures followed by results-based cross-over fixtures to determine final ladder placings.

Awards

Perpetual premiership trophies will be awarded to the winning teams of each competition. The school winning the perpetual trophy is required to arrange the relevant plate engraving, with the year and school name, for that year, and to return the trophy at the following year's event for presenting to the next winners.

The process for arranging the plate engraving is:

1. Contact Trophy Specialists (sales@trophyspecialists.com.au)
2. Provide the trophy and engraving details.
E.g. Trophy: *South Eastern Associated Schools, Junior Girls Basketball*
Plate engraving: *2026 Rehoboth Christian College*
3. Request the new plate to be delivered to your school.
4. When the plate arrives, **carefully** remove the next blank plate with a butter knife and replace it with the newly engraved plate. Note: the plates should be ordered by year from top to bottom on the left-hand side wing first, and then top to bottom on the right-hand side wing.



This process will ensure that the engraving on all plates from year to year has consistent font and quality, and keeps the trophies looking good.

Premiership pennants are presented to the players of the winning teams. These will be distributed to the relevant carnival host schools ahead of time.

A perpetual SEAS shield will be awarded to the overall winning school each year, based on the Tally of Placings. In 2026 each school's best **10** ladder results in the SEAS Tally of Placings will be used to determine overall school placings.

Each year, the school winning the perpetual shield is required to arrange the relevant shield plate engraving for that year, ahead of the following year's Term 3 meeting where it is to be returned to the ACC.

A single **premierships plaque** will be awarded to each school acknowledging any SEAS premiership teams in that year. This will be presented at the end of year ACC Awards Function.

Weather Policies

Hot Weather

- Sports Coordinators are to monitor the weather leading up to carnival days. If the weather conditions are expected to be extreme (high temp (>37) & high humidity), schools consult and decide prior to the day. The Host School should facilitate this consultation and make the ACC aware of any decisions to cancel. If possible, indoor sports should go ahead.
- Team coaches: Duty of care to students is of paramount importance and individual coaches/managers always have the power to cancel an individual match if they believe that student health and safety is at risk. Where possible they should consult with the Host School Carnival Manager.
- The provision of water is the responsibility of school staff. The Carnival Manager should always point out a water tap on location.
- It is the responsibility of all schools to provide adequate shade shelter for teams at outdoor venues if adequate natural shade is not present.
- Where possible the following guidelines should be followed when matches are played under hot/humid conditions:
 - Use venues that are indoors or shaded. Outside hard courts should not be used due to increased radiant heat.
 - Normal sun protection measures (hats/sunscreen) should be strictly followed
 - Reduce match length or period length to a minimum of playing time
 - Increase player rotation through the bench
 - Provide frequent rest/drink breaks
 - Ensure that rest breaks are in shaded areas.
 - Ensure students drink water before, during and after matches
 - Use common sense in hot/humid conditions and remember that student welfare always comes first.

Severe Winter Weather

If doubtful, teams should always show up. In the case of inclement (wet) weather, a decision is made by the Host School Carnival Manager on site as to whether games continue. Winter fixtures should only be cancelled if the weather is severe (lightning/hail/wind) and poses a risk to student well-being – rain itself is not severe and cause for cancellation.

In extremely cold conditions, provided the coaches have convened and agreed, tracksuit tops may be worn, but NOT tracksuit bottoms

Current weather forecasts can be obtained from the Bureau of Meteorology website.

Cancelled Fixtures Due to Weather

Only those sports affected by weather should be abandoned and any indoor games should still go ahead as normal.

It is in the spirit of SEAS competitions that schools should not be penalized on the ladder for matches cancelled due to bad weather. In situations where some games are incomplete a decision is to be made as to whether enough of the incomplete games were played to agree to a result. Depending upon factors such as how many fixtures were not completed and the ladder positions effected, Sport Coordinators will consult to determine the most equitable course of action. It might be that a reschedule of the relevant fixtures can be negotiated, or that all results in the relevant competition are null and void.

Appendices

1 Basketball Specific Rules and Playing Conditions

TEAMS

Teams are to consist of 5 on-court players with up to 5 interchange players (squad of 10). A minimum number of 4 players will be required for a game to officially begin.

If a team has 4 players, the opposing team is required to take one of the following actions:

- Play with only 4 players on the court at all times (equal up playing numbers)
- Loan the opposition enough players to play a full match as 5 v 5

DRESS

Basketball strip with numbered singlets or tops from 4 to 15. Non marking shoes are to be worn in games played indoors. Mouth guards are highly recommended.

RULES

The rules of the Australian Basketball Association will apply except as stated otherwise in this document.

The game clock will not be stopped for any reason; central timing is used.

SUBSTITUTIONS

Are to be made via the referee.

TIME OUTS

There are no time-outs in the last 3 minutes of each half. Player substitution in the final 3 minutes of each half should also be kept to a minimum in the “spirit of the game” and not used to enhance “time wasting”.

EQUIPMENT

All teams are to provide a match ball.

Ball size: Junior Boys – size 6 Senior Boys – size 7 Girls – size 6

Extra Time Rules (due to the need to have results-based carnival):

If scores are level at full time the “Golden Point rule” will apply (the game will reset with a jump ball and continue in until the next deciding point is scored). As soon as the next point is scored, the game is complete.

2 Netball Specific Rules and Playing Conditions

TEAMS

Teams are to consist of 7 players with up to 5 interchange players (squad of 12).

Minimum number of players is 5. If a team has 5 players, the opposing team is required to take one of the following actions:

- Play with only 5 players on the court at all times to equal playing numbers
- Loan the opposition enough players to play a full match at 7 v 7 or equal numbers above 5.

RULES

Rules are in accordance with the Western Australian Netball Association.

INTERCHANGE

Rolling subs are allowed. Unlimited interchange.

EQUIPMENT

All teams are to provide a Size 5 netball. Players should be encouraged to wear mouth guards.

Extra Time Rules (due to the need to have results-based carnival):

If scores are level at full time the "Golden Point rule" will apply (the game will continue until the next deciding goal is scored). As soon as the next goal is scored, the game is complete. Note: Umpires should ensure the game is continued from where possession of the ball was, and who it was with, when the final time signal was sounded; and ensure that both teams understand and are ready to play on to break the tied scores.

3 Soccer Specific Rules and Playing Conditions

TEAMS

Teams are to consist of 11 players with a maximum of 4 substitute players (squad of 15).

8 players will be required for a Senior Boys match to officially begin, and 6 players will be required for a Junior match to officially begin. If a team has 8 (senior players) or 6 (junior players) the opposing team is required to take one of the following actions:

- Play with only 8 or 6 players on the field at all times to equal opposition numbers
- Loan the opposition enough players to play the full match as 11 v 11 or another equal number.

RULES

Rules are in accordance with the Australian Soccer Federation and FIFA.

SUBSTITUTES

Substitutes are to be made via the referee. No substitution in the final 3 minutes each half (unless for an injury).

No time wasting

FIELD SIZE

A full-size soccer field should be used in all 11 v 11 fixtures (100m length x 65m width approximately).

Should the game be reduced to minimum playing numbers, field size should also be reduced accordingly so that the game is enjoyed by all players (e.g. consideration of a 60m length x 35m width field with makeshift goals or goal posts).

EQUIPMENT

All players must wear shin pads. Goalkeepers are advised to wear keeping gloves.

Host School is to ensure there are 2 goal nets and 4 corner flags per field, and set up all fields.

Each team is to provide a linesperson with a flag, and a size 5 soccer match ball.

Extra Time Rules (due to the need to have results-based carnival):

If scores are level at full time, **both teams must move directly to sudden death penalties 1 for 1** until the advantage goal is scored (deadlock is broken). The draw is the official result, however if ladder points and goal differential are level at the end of the day, then the head-to-head penalties may end up being a deciding factor for ladder placings.

4 Touch Specific Rules and Playing Conditions

TEAMS

Teams are to consist of 6 players with a maximum of 4 interchange players (squad of 10). Gender ratio of players on the field must be a minimum of 4:2: Example 4 boys and 2 girls. Minimum number of 5 players will be required for a game to officially begin.

If a team has 5 players, the opposing team is required to take one of the following actions:

- Play with only 5 players on the field at all times (equal playing numbers: 3:2 gender ratio)
- Loan the opposition enough players to play a full match as 6 v 6

RULES

Rules are in accordance with the Australian Touch Association Rules Book.

SUBSTITUTIONS

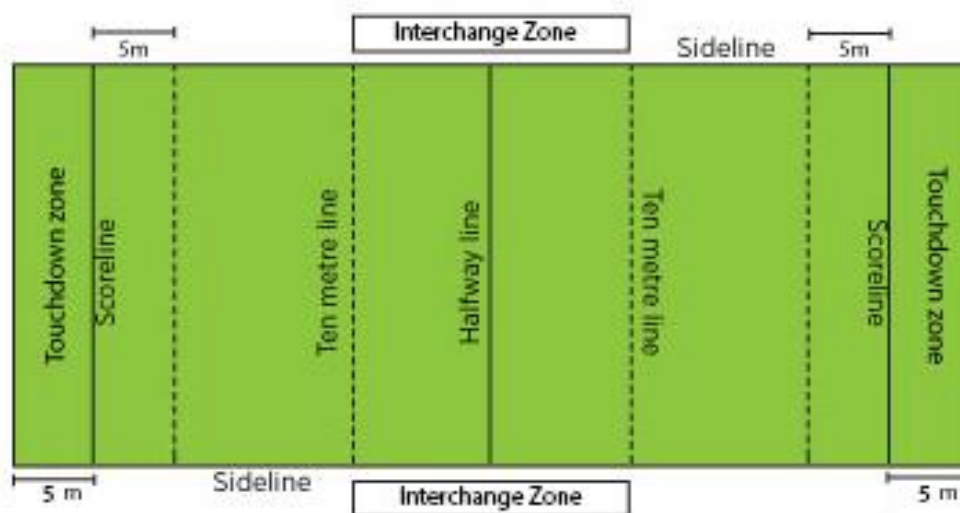
Substitutions are made via the coach from the sideline, not by the central referee. Players must not go on the field until the player they are substituting has reached the sideline. Substitutions are best made when the ball is being played in centre field.

EQUIPMENT

The Host School is to have suitably sized markers of a distinguishing colour and made from a safe and pliable material, positioned at the intersection of sidelines and score lines (total of 14 markers per field). See diagram below for field layout.

FIELD SET UP

The Host School is to set up the playing fields at an approximate 60m (length) x 40m (width). This can be completed using cones as indicated.



5 Volleyball Specific Rules and Playing Conditions

TEAMS

Teams consist of 6 players on court with up to 6 substitutes. Minimum number of players is 4.
At all times a **minimum of 2 players of each gender must be on court**. Teams are to be graded where applicable.

RULES

International Volleyball rules will apply except as stated otherwise in this document.
Matches will not be played in 'sets' (see scoring & scoresheets below). Teams shall change ends at every multiple of 15 points.

NET HEIGHT

Net heights are to be consistent and set at 2.24 m for Seniors and 2.12 m for Juniors.

EQUIPMENT

All teams are to provide a quality match ball.

SCORING & SCORESHEETS

Games are considered completed at the call of time, with the match results determined by each team's total points won.

6 Instructions to Umpires/Referees

Prior to the Game

- **Ensure you are familiar with the SEAS sport specific rules and playing conditions.**
- Ensure scorers are ready and located near one another.
- Meet both teams in the centre of the court/field/oval, where they line up opposite each other and shake hands.
- Briefly explain specific rules of note.
- Conduct toss of coin for direction of play. (Not relevant for cricket.)
- In case of inclement weather conduct the 'prior to game' instructions in the most practical and convenient manner possible.
- In case of a late arrival/start, predetermine if this will result in a forfeit. Ensure both coaches are aware of any forfeits or reduced match times before the start of play.

During the Game

- Umpire according to the central timing signals.
- Enforce the rules of the game.
- Encourage a sense of discipline and cooperation whilst the game is in progress.
- Verbally recognise good play.
- Maintain correct on-ground procedures.
- Players sent off, will be off for the rest of the game. Explain the reason for the send-off to the coach/manager and player at the first convenient break.
- At breaks, check that the scorers from both teams have the same score.

After the Game

- Direct 3 cheers to each team.
- Check and sign the scorecard. Ensure Coaches have also checked and signed.

NB: The coach is the key to a team's behaviour on and off the field.

7 Team Uniforms

	School	PE Uniform	Basketball	Soccer	Netball	Touch/Volleyball
G I R L S	Carey, Forrestdale	<i>Teal, Orange, Grey</i>	<i>Black top with Orange writing or Orange top with White writing</i>	<i>Black top with Orange writing</i>		<i>Teal, Orange, Grey / Black top with Orange writing</i>
	Dale	<i>Dark Blue & White</i>	Navy Blue	White		White
	Hillside					
	Providence	<i>Dark Blue & Red</i>	<i>Dark Blue & Red</i>	<i>Dark Blue & Red</i>		<i>Dark Blue & Red</i>
	Rehoboth	Red, White & Blue	Red & White	Navy Blue		Red & White
	Salvado					
	Southern Hills	<i>Green & Black</i>	<i>Green & Black</i>	<i>Green & Black</i>		<i>Green & Black</i>
	St John Bosco					

	School	PE Uniform	Basketball	Soccer	Netball	Touch/Volleyball
B O Y S	Carey, Forrestdale	<i>Teal, Orange, Grey</i>	<i>Black top with Orange writing or Orange top with White writing</i>	<i>Black top with Orange writing</i>		<i>Teal, Orange, Grey / Black top with Orange writing</i>
	Dale	<i>Dark Blue & White</i>	Navy Blue	Navy Blue		Navy Blue
	Hillside					
	Providence	<i>Dark Blue & Red</i>	<i>Dark Blue & Red</i>	<i>Dark Blue & Red</i>		<i>Dark Blue & Red</i>
	Rehoboth	Red, White & Blue	Red & White	Navy Blue		Red & White
	Salvado					
	Southern Hills	<i>Green & Black</i>	<i>Green & Black</i>	<i>Green & Black</i>		<i>Green & Black</i>
	St John Bosco					

8 Venue Locations

VENUE	ADDRESS
Cockburn ARC	31 Veterans Parade, Cockburn Central WA 6164
Hartfield Park	199 Hale Rd, Forrestfield WA 6058
Lakeside Recreation Centre	2 Bibra Dr, North Lake WA 6163
Mills Park	Brixton St, Beckenham WA 6107
Sutherlands Park	Holmes St, Huntingdale WA 6110
Willetton Stadium	58 Burrendah Blvd, Willetton 6155

9 Working With Children Legislation

Certain people working with children in WA are required to undergo a '**Working with Children Check**' (WWCC), as mandated by State Government legislation. Schools involved in sub-association sport are required to comply with the legislation.

Persons deemed to be working with children are any volunteers, employees or contractors (over 18 years of age) who in their usual duties are likely to have contact with children. Contact includes any form of physical contact, oral communication and electronic communication. People who are exempt from the legislation include volunteers under 18 years of age, and volunteers who are a parent of a child participating at the event.

All officials working at ACC sub-association sport events are required to be checked under the Working with Children (WWC) legislation. To comply with the legislation schools providing officials are to ensure they are checked and have either a current WWC ID number, are covered by an exemption or are covered as a teacher under their TRB registration. Schools need to keep records of their officials WWC status and/or ID number, reason for exemption or TRB status and number.

WWC records can be recorded in a simple format using the following example:

Position	Name	Volunteer / Paid	Exempt? – Why?	WWC Card Number
Sports Trainer	John Brown	Paid	No	123456
Basketball Ref	Sue Brown	Volunteer	Yes – parent of David Brown	Not required
Bus Driver	Rob Jones	Paid	No	123455

For more information:

ACC Policies & Guidelines: <https://www.accsport.asn.au/acc-information/policies>

WWC website at: www.checkwwc.wa.gov.au

10 Game Etiquette & Codes of Behaviour

The ACC strives to encourage and support all SEAS schools in the running of their Sub-Association competitions, under the maxim '*Sport in the right Spirit*'. Good sportsmanship is an integral part of all that is best in sport. It includes a generous spirit, true respect for others, graciousness and an ability to resist the temptation of gaining an unfair advantage. Good sportsmanship is honourable behaviour and a valuable life skill both on and off the playing field.

All team members should agree to:

- Support fellow team members by participating to full capacity.
- Be suitably attired in the appropriate school sporting uniform.
- Promote worthy competition without losing the aspect of enjoyment of participation and maintain a friendly atmosphere.
- Respect the opposition's involvement as individuals and a team.
- Encourage fair play by abiding with umpiring decisions.
- Assist team managers and coaches by offering organisational assistance where possible.
- Take heed of their school's ethos while participating.
- Assist in the preparation of venues for the fixtures.
- Cater for the needs of opposing players as occasions arise.
- Encourage social interaction.

Codes of Behaviour

The ACC Codes of Behaviour were made with reference to *Play By The Rules*, *The Equal Opportunity Act of 1984* and behaviour codes produced by the **Australian Sports Commission**. They have been developed to assist everyone involved in ACC sport to promote worthy competition and make it clear what is deemed acceptable behaviour. All those involved in ACC fixtures such as players, coaches and spectators are required to adhere to these codes, which can be accessed here: <https://www.accsport.asn.au/acc-information/codes-conduct>.